

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

May 14, 2014

- Call to Order

Vice President Gerhardt called the meeting to order at 6:05 p.m.

- Roll Call

Present

Dean Morris, President
Scott Gerhardt, Vice President
Frank Serafini, Treasurer
Arlin Riggi, Secretary
Don Rowe, Assistant Secretary

Also in Attendance

Mark A. Bodane, Fire Chief
Kris Krengel, Division Chief - Fire Marshal
John Schissler, Division Chief – Tech. Svcs
Mike Schuppe, Division Chief - Operations
Carol Thompson, Administrative Assistant
Michelle Ferguson, District Legal Counsel

Lynn Baca, Councilwoman
Phil Beehler, Battalion Chief
Ken Maine, Firefighter
Brycen Garrison, Lieutenant
Chris Hove, Engineer
Travis Hahl, Firefighter

Michael Prill, Lieutenant
Robert Baumgartner, Retiree
Ron Delvanthal, Retiree
Tom Hillson

- Call for Changes to the Agenda

Executive Session pursuant to C.R.S. §24-6-402 (4) (b) to seek advice of legal counsel was added as item 10 on the agenda and Adjournment was changed to item 11.

MOTION: Vice President Gerhardt made a motion to approve the agenda, as amended.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

- Public Comment

Tom Hillson, formerly of Platte Valley Ambulance, addressed the Board requesting a status report and financial information regarding the District's paramedic program.

- Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending March 31, 2014

2. Approval of April 2014 accounts payable checks

GF check numbers 25046 to 25114 and ACH Standard AFLAC and Standard Insurance

HW check numbers 278 to 295 and

check numbers 1703 to 1709 and ACH Anthem, Cigna Health, Standard Insurance and

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on-going Flexible Spending Account

CD check numbers 26230 to 23233

Total April 2014 expenditures: \$661,977

3. Approval of April 9, 2014 Board Meeting Minutes
Approval of April 23, 2014 Study Session Minutes

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

Chief's Report:

In addition to his written report, Chief Bodane updated the Board on the following items:

1. Veteran Project - In a project organized by Brian Olivas, Station 52 C-Shift worked inside the home of a disabled veteran that they had responded to many times. The project included new flooring, widening of access areas etc. Home Depot was a partner in this project and donated more than \$3,000 in material for the new flooring on the first and second floors.

The Help for Homes project, spearheaded by Gary Dawson, also worked on this home, but they concentrated on areas outside of the home. e.g. yard and fence work. Recipients Fred and Ginger were very appreciative of all of the work done by the fire and ambulance crews, and wanted to express how much the improvements have changed their lives. Director Morris thanked everyone for their participation.

2. Chief Bodane met with Manual Esquibel, Brighton City Manager, regarding the Urban Renewal property additions. Chief Bodane addressed the Fire District's concerns regarding the inclusion of additional property into the Urban Renewal. Mr. Esquibel understood the District's concerns and promised that as properties are being proposed, he would sit down with Chief Bodane to discuss the impact on the Fire District and figure out if and how some of those diverted revenue funds could be returned to the District.
3. Doug Saba completed his last shift in April and will be retiring effective May 1st with 15 years of service with the District. He is the last active traditional volunteer.
4. Chief staff is working on possible dates for the joint meeting with the South Adams Fire Board.
5. Chief Bodane presented the new verbiage for the volunteer memorial statue on behalf of Ed Doty. New verbiage includes support of the career firefighters.

COMMEMORATING THOSE VOLUNTEER FIREFIGHTERS WHO SERVED WITHOUT THOUGHT OF PERSONAL GAIN, AND IN SUPPORT OF CAREER FIREFIGHTERS, ALL FOR THE GOOD OF THE BRIGHTON COMMUNITY AND THE SURROUNDING AREA.

The Board had no objection to the proposed language.

6. New legislation – New legislation passed by the Colorado Legislature states that the taxing revenues for Oil and Gas wells will be provided to the jurisdiction where the well head is located, instead of the jurisdiction where the horizontal pipes are located. Legal counsel suggested that the District may want to petition the Governor to veto this bill because it could impact the District.

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However, Chief Bodane noted that the Fire District has many well heads (approximately 3,000) and noted that this legislation also could be a benefit to the District, as written. Following further discussion, the District opted to take no action on this bill at this time.

Division Chief – Fire Prevention Report:

Division Chief Krengel added the following to his written report:

1. FMC submitted permit drawings for their new building near Vestas Nacelles. The City of Brighton has agreed to allow the District to do the plan review, even though the final plat and development agreement have not been finalized. Although unconventional, this process will allow FMC to have their permit and to start construction the day following the signing of the development agreements.
2. Safety Expo planning and scheduling is complete. The Expo is scheduled for Saturday, May 31st from 10a.m. to 2:00p.m. It is being aggressively advertised in various media outlets.

Division Chief – Technical Services Report:

Division Chief Schissler added the following to his written report:

1. Part-time help has allowed the District to finish all scheduled maintenance. Director Serafini thanked Dave DiLorenzo and Doug Tweedy for getting the fleet maintenance projects done.

It was noted that the District now has a 26-foot flatbed trailer that will be used to haul the antique apparatus.

2. Chief Staff is looking at creating storage space by fencing in the area behind maintenance.

Division Chief – Operations:

Division Chief Schuppe added the following to his written report:

1. Training Packets and new training schedules. The purpose of new schedules and training packets is to establish consistent training procedures for all members regardless of who trains them or when they do the training.
2. EMS Week is May 19th – 23rd
3. Director Riggi asked whether the District is prepared for any hash-oil fires. It was noted that there are some powerpoint presentations available that the crews are encouraged to watch. The District is working with the local police department on this issue.
4. The District participated in the Broken Arrow Statewide Deployment. The purpose was to demonstrate the state's ability to get 30 engines, in 90 minutes, 90% of the time to a particular staging area. Not all of the parameters were met, but the process showed how logistics and communication worked and how long it would take to get 30 type-one engines to a front range/metro area incident. It was a successful event for the North Area Strike Team.

Financial Report:

There was nothing to add to the written report.

Attorneys' Report

Attorney Ferguson added the following to her written report:

1. Legal Counsel is providing the District with a 9-page analysis of the Supreme Court decision regarding the Defense of Marriage Act and how that may impact employer sponsored benefit plans.

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2. A legislative wrap-up letter will be sent to the District Board providing an overview of all the 2014 legislation that impacts the District.
3. Effective July 1st, any governmental entity (including special districts) that has not adopted a fee schedule regarding Open Records requests is limited in the fees they can charge. Each District must post this fee schedule to their webpage. It was noted that the District fee schedule is posted on the website. Counsel will prepare the necessary amendments to the portions of the schedule dealing with Open Records requests for the Board's review.
4. The Fire Chief's annual performance evaluation is coming up for August 2014. Legal counsel will circulate the appropriate forms to the Board for review and comment.

City Liaison Report

City Councilwoman Lynn Baca updated the Board on the following items.

1. She will keep abreast of the Urban Authority and the Love's Truck Stop project.
2. There was a luncheon with the local oil and gas providers hosted by Economic Development. There will be a site visit to one of the oil and gas sites sometime near the end of May.
3. The FMC project should be coming for review before City Council sometime in June.
4. There are still ongoing discussions regarding the use of the old senior center.
5. She thanked the crews for participating in the Help for Homes project.

- Old Business

There was no old business brought before the Board.

- New Business

1. Vice President Gerhardt swore in Directors Dean Morris and Don Rowe. Legal Counsel advised that there were two positions open and only two people submitted their Self-Nomination and Acceptance forms, so the election was cancelled and the two applicants were declared elected by the Election Official.

2. Election of Officers

MOTION: Director Riggi made a motion for the Directors to maintain their current positions: Dean Morris, President; Scott Gerhardt, Vice President; Frank Serafini, Treasurer; Arlin Riggi, Secretary; and Don Rowe, Assistant Secretary.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Executive Session

MOTION: President Morris made a motion at 7:00p.m. to enter into Executive Session pursuant to C.R.S. §24-6-402 (4) (b) to seek advice of legal counsel. Chief Staff was asked to attend.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

MOTION: Treasurer Serafini made a motion to return to general session at 7:35 p.m.

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SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

- Adjournment

MOTION: Treasurer Serafini made a motion to adjourn at 7:35 p.m.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

The meeting was adjourned at 7:35 p.m.

Arlin Riggi, Secretary